



# RAJJU SHROFF ROFEL UNIVERSITY, VAPI

A STEP AHEAD TOWARDS A SUCCESSFUL CAREER

"Established under Gujarat Private University Act, 2009."

## 1. Eligibility criteria for admission to the Ph.D. programme:

- (i) A 1 year/ 2-semester master's degree programme after a 4-years/ 8 – semester bachelor's degree programme or a 2-years/ 4 semester master's degree programme after 3-years bechelor's degree programme or qualifications declared equivalent to the maşter's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed.

Or equivalent qualification from foreign education institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country to any other statutory authority in that country to assess, accredit or assure quality and standards of the educational institution.

A relaxation of 5% marks or its equivalent grade may be allowed for those belongs to SC/ST/OBC (non-creamy layer)/ Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

Provide that a candidate seeking admission after a 4-years/ 8- semester bechelor's degree programme should have a minimum of 75% marks in aggregate or equivalent grade on a point scale wherever the grading system if followed. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/ Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per decision of the Commission from time to time.

- (ii) Candidates who have cleared the M.Phil. course work with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accreditor assure quality and standards of educational institutions, shall be eligible for admission to the Ph.D. programme. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non- creamy layer)/ Differently- abled, economically weaker section (EWS) and other categories of candidates as per the decision of the Commission from time to time.



## **2. Duration of the Programme & Leave Rules:**

- (a) Ph.D. programme shall be for a minimum duration of three (3) years, including course work, and a maximum duration of six (6) years from the date of admission to the Ph.D. programme.
- (b) A maximum of an additional two (2) years can be given through a process of re-registration, however, that the total period for completion of a Ph.D. programme should not exceed eight (8) admission in the Ph.D. programme. Provided further that, female Ph.D. scholars and persons with disabilities (having more than 40% disability) may be allowed an additional relaxation of two (2) years; however, the total period for completion of a Ph.D. programme in such cases should not exceed ten (10) years from the date of admission in the Ph.D. programme.
- (c) Female Ph.D. scholars may be provided Maternity Leave/ Child Care Leave for upto 240 days in the entire duration of the Ph.D. programme.
- (d) A full time Ph.D. scholar is eligible to avail a leave of 30 days in an academic year for purpose of training and or any academic work related to Ph.D. work or attending conferences/ Seminars/ Workshops etc on the recommendation of Supervisor and approval by Dean of the Faculty concerned.
- (e) A full time Ph.D. scholar is also entitled for 8 casual leave and 2 Restricted holidays and additional leave of 10 days on medical grounds in an academic year.

## **3. Ph.D. through Part- Time mode:**

- (a) Ph.D. programmes through part-time mode will be permitted, provided all the conditions stipulated in these Regulations and UGC Ph.D. Regulations are fulfilled.
- (b) The candidates intending to register in Part-Time mode shall submit a "No Objection Certificate" issued by the appropriate authority where the candidate is employed, stating the following:
  - i. The candidate is permitted to pursue studies on a part-time basis.
  - ii. His/her official duties permit him/her to devote sufficient time for research.
  - iii. If required, he/she will be relieved from the duty to complete the course work.

## **4. Procedure for admission:**

- (a) The University shall notify the admission notification with timeline of admission process on its website, the details about the procedure and all other relevant information related to admission in Ph.D. programme.
- (b) Alongwith admission notification on website, the University shall also notify the list of Recognized Supervisors in each Faculty/ Subject/ discipline wise alongwith number seats available with them alongwith their research area; eligibility criteria and procedure of admission; Timeline of admission process; Date and Venue of Entrance Seats; Syllabus of Entrance Test; reservation policy as per norms of State Govt.; and other relevant information pertaining to admission to Ph.D. programme.
- (c) Applications for admission to Ph.D. Programme will be invited through application form posted on University Website. Candidates desirous of admission into the Ph.D. Programme shall submit





the application form along with the application fee as prescribed and approved by the University authority (posted on University Website).

- (d) The Entrance Test shall be conducted by the University. It shall consist of 100 multiple choice questions of 1 marks each (Total 100 marks) with no negative marking and shall be of 2 hrs duration, wherein 50 questions will be asked from Research Methodology Subject (Part-I), which shall be common for all candidates. And 50 questions shall be from Subject Specific (Part-II) for each discipline/ subject.
- (e) Candidates who have secured 50% marks in the entrance test are eligible to be called for the interview.
- (f) A relaxation of 5% marks will be allowed (i.e. 45% marks) in the entrance examination for the candidates belonging to SC/ST/ OBC/ differently abled category, Economically Weaker Section (EWS), and other categories of candidates as and when notified by the Govt. of Gujarat and/or UGC.
- (g) Results of Entrance Test and Research proposal presentation shall be valid for the same academic year only.
- (h) **Exemption from Entrance Test:** The candidates who qualify for fellowship/ scholarship in NET/ GATE/ SLET/ GPAT/ CEED and similar National level tests shall be exempted from entrance test and shall be admitted on the basis of interview.
- (i) The University shall decide the number of eligible students to be called for an interview/ viva-voce/ proposal presentation based on the number of Ph.D. seats available.
- (j) The Final selection and admission of Ph.D. scholar shall be done on the basis of their performance in entrance tests and interview taking a weightage of 70% for the entrance test and 30% for the performance in the interview/ viva-voce/ research proposal presentation.
- (k) For entrance test exempted candidates the percentage/ percentile obtained in National Level Test (NET/ GATE/ GPAT etc.) shall be considered with weightage of 70%.
- (l) The University shall maintain a list of Ph.D. supervisors (with designation and department/ constituent college/ faculty) along with the details of Ph.D. scholars (specifying the name of the registered Ph.D. scholar, topic of his/ her research and the date of admission) and shall be updated every academic year.

## 5. Reservation Policy and Reservation of Seats

5.1 For the purpose of admission, the seats shall be reserved for the candidates who are of Gujarat origin and falling under the following categories and in following proportion, namely: -

- a) 7 % for Scheduled Castes (SC)
- b) 15 % for Scheduled Tribes (ST)
- c) 27 % for Socially & Economically Backward Class- SEBC (Non-creamy layer)
- d) 10 % for Economically Weaker Section (EWS)

5.2 A candidate seeking admission on reserved seat shall be required to produce a Certificate of Caste; provided that the candidate belonging to socially and educationally backward classes (SEBC) shall be required to produce a certificate to the effect of Non- Creamy Layer in addition



to the caste certificate.

- 5.3 No caste certificate shall be valid unless it is duly stamped, signed and issued by the authority empowered by the Government of Gujarat.
- 5.4 No certificate to the effect of non-inclusion in Creamy Layer shall be valid, unless it is duly stamped, signed and issued by the authority empowered by the Government of Gujarat.
- 5.5 If a candidate fails to submit the certificates at the requisite time, as required under sub-clause (b) mentioned above within the stipulated time, his/her candidature shall be considered for admission under unreserved category.
- 5.6 The admission of a candidate of a reserved category on a reserved seat shall be valid subject to substantiation of caste certificate issued to him/her by the authority empowered by the Government of Gujarat in this behalf. In case, the caste certificate is found to be invalid on verification at any stage, he/she shall not have any right to claim his admission on reserved seat and if he/she has already been granted admission, such admission shall be cancelled.
- 5.7 In case, no eligible reserved candidates are available, the vacant seats in the reserved category shall not be filled by any non-SC/ST candidates.
- 5.8 **Reservation for Physically Disabled Candidates:** Three percent (3%) of the available seats in each category shall be reserved, in accordance with the provisions of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (1 of 1996), for the persons with disability who can perform the academic activities in the respective course. A candidate with disability shall have to submit certificate of disability issued and duly signed by the competent medical authority. [Where a Differently-Abled is a person with physical disability suffering from not less than forty percent (40%) of this disability as per The Persons with Disabilities Act, 1995; subject to submitting certificate of disability issued and duly signed by the competent medical authority] (as per the format prescribed by the Government of Gujarat).

## 6. Interview/ Viva-Voce & Research Proposal Presentation

- (a) An Interview/ Viva-voce/ Research Proposal Presentation shall be organized for those candidates who have successfully cleared the Entrance Test or are exempted from Entrance Test. Such candidates shall be required to discuss their research interest/ area through a presentation before an Expert Committee.
- (b) Candidates will be evaluated on the basis of their performance, on the following parameters which shall consider the following aspects, viz. whether:
  - I. The candidate possesses the competence for the proposed research;
  - II. The research work can be suitably undertaken at the proposed faculty/ department/ constituent college of the University
  - III. The proposed area of research can contribute to new/additional knowledge.
- (c) Research Proposal Presentation/Interview shall comprise of Maximum Marks=100. Distribution of marks for Research Proposal Presentation/Interview shall be as follows:
  - I. 40 marks for relevant content of the research proposal and candidate's competence for the proposed research.
  - II. 30 marks for contribution of proposed research work to new/additional knowledge.





III. 30 marks for question answers.

- (d) Selection for admission to Ph.D. Programme will be as per following subject to the availability of vacant seats in order of merit and consent of one of the Supervisors who has declared seats for taking the students in the particular academic year.
- (e) The candidate must score 60 % marks in interview/ Viva-voce/ research proposal presentation to qualify. A relaxation of 5% shall be allowed for candidates belonging to reserved / differently abled category.
- (f) The selection of candidates for provisional admission shall be based on Entrance Test and Research Proposal Presentation.
- (g) A candidate who remains absent during the scheduled Research Proposal Presentation shall be treated as not interested to pursue Ph.D. from the University and his/her candidature shall be cancelled forthwith and will not be called during subsequent rounds, if arranged.
- (h) The University will not provide any kind of Travelling Allowance or accommodation for appearing in the Entrance Test or Research Proposal Presentation.
- (i) No person should supervise his/her "Close Relation". The term "Close Relation" includes wife, husband, son, daughter, sister, brother, nephew, niece, grand-nephew, grand-niece, uncle, aunt, first cousin, son-in-law, daughter-in-law of the Supervisor and also the nephew, niece, grand-nephew, grand-niece of Supervisor's spouse.

  
I/c REGISTRAR  
Rajju Shroff ROFEL University  
VAPI